

Character & Fitness Update Form

I submitted to the Virginia Board of Bar Examiners on or about _____ (date) a fully completed "Character and Fitness Questionnaire" for the _____ July or _____ February _____ (year) Virginia Bar Examination. I hereby certify under oath that ALL the information contained in my "Character and Fitness Questionnaire" submitted on the date set out above remains true and complete, and I acknowledge a continuing duty to update in writing any additions or changes in information previously furnished to the Virginia Board of Bar Examiners.

1. Applicant Name: _____
2. Mailing Address: _____
3. Social Security Number: _____ - _____ - _____
4. Daytime Phone Number: _____
5. List your current employment and any other employment you have held since your most recent Character & Fitness submission. Include the employer's name, address, dates of employment, and position. (If additional space is needed, continue on a separate sheet)

| Employer Name | Employer Address | Dates of Employment | Position |
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| Yes | No | The following required documents <u>must be</u> submitted with this form: |
| | | 6. I enclose a driving record (no more than 60 days old) from all jurisdictions I have been licensed in since my most recent C&F submission. If No, state reason: _____ |
| Yes | No | 7. I enclose a credit report (no more than 60 days old). If No, state reason: _____ |

Answers to the Questions below should indicate only new incidents or a change in status since your Character & Fitness Questionnaire or most recent Update was submitted. Please check the appropriate "yes" or "no" response in the left margin of the application for Questions 8-26. A "Yes" response to Questions 8-26 requires a complete typed explanation on a separate sheet. Failure to submit an explanation or any required attachment without cause may affect the consideration of your Character & Fitness.

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| Yes | No | 8. Have you been charged with or convicted of any criminal offenses, including moving traffic violations, which you have not previously reported to the Virginia Board of Bar Examiners? If so, attach hereto a statement (setting forth the dates) giving complete details of all facts that caused each charge to be made and complete details as to the disposition of each charge. If such charge was a misdemeanor or felony, you must attach hereto a copy of the original warrant of arrest or indictment. |
| Yes | No | 9. Have you been discharged from any employment since your most recent filing? |
| Yes | No | 10. Have you been denied a business, trade, or professional license (e.g., CPA, real estate broker, physician, patent practitioner)? |
| Yes | No | 11. Have you had a business, trade or professional license revoked? |
| Yes | No | 12. Have you been disbarred, suspended, censured, or otherwise reprimanded or disqualified as an attorney, as a member of another profession, or as a holder of public office? |
| Yes | No | 13. Have you been accused or are you currently under investigation for cheating or improper conduct on any test or examination? |
| Yes | No | 14. Are there now any charges, complaints, or grievances (formal or informal) pending against you? |

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| Yes | No | 15. Have there been any charges filed, proceedings initiated or complaints made involving allegations that you have committed any act that may constitute the unauthorized practice of law? |
| Yes | No | 16. Has any surety, on any bond which you were the principal, been required to pay any money on your behalf? |
| Yes | No | 17. Are there now pending any civil actions in which you are involved or have any judgments been filed against you? |
| Yes | No | 18. Are there any complaints filed against you in any civil, criminal or administrative forum alleging fraud, deceit, misrepresentation, forgery or legal malpractice? |
| Yes | No | 19. Are you in default in the performance of any court ordered obligation? |
| Yes | No | 20. Have you filed a petition for bankruptcy? |
| Yes | No | 21. Have you had a credit card revoked? |
| Yes | No | 22. Do you have any debts, including student loans, which are more than 90 days past due? |
| Yes | No | 23. Have you defaulted on any student loan since you filed your most recent application? |
| Yes | No | 24. Are you now addicted to or being treated for, or counseled concerning the use of any drug, including alcohol? |
| Yes | No | 25. Are you now being treated or counseled for any mental, emotional or nervous disorder or condition? |
| Yes | No | 26. Have you voluntarily entered or been involuntarily admitted to an institution for treatment of a mental, emotional or nervous disorder or condition? |

In your **own handwriting** write the following statement: *I hereby certify under oath that ALL of the preceding questions accurately and completely reflect any and all changes to my Character & Fitness Questionnaire previously submitted to the Virginia Board of Bar Examiners on the date set out above and that all the information contained in my "Character & Fitness Questionnaire" was true and complete.*

 **Signature of Applicant

Commonwealth/State/District of _____ County/City of _____

I, a Notary Public of such County/City, certify that this day personally appeared before me in such County/City _____ (Name of Applicant) who thereupon made oath that all statements contained in this application are true.

Given under my hand this _____ day of _____, _____

 Notary Public

 Commission Expiration

 Registration Number (if applicable)